SAC Meeting notes, 11/3/201

November SAC Meeting Agenda:

1. Introductions (5 min), What are you looking forward to discussing most today?
    a. Dana Johnson, UBC, year-round events
    b. Michala Hendrick, Old Dominion, Revised SAC Procedural Statement
    c. Elizabeth Golebie, U. of Illinois, year-round events
    d. Hannah Whitley, Penn State (visiting student at OSU), ?
    e. Becky Schewe, Syracuse University, budget item for student scholarship
    f. Kindra De'Arman, U. of Oregon, Student engagement activities
2. Committee reports (20 min)
    a. Treasury (Becky) / Conference Support Committee
        i. Updates
            1. Moving forward with site proposals for future 2024 and 2025 conferences (2022 will be in Costa Rica, 2023 will be in Portland, Maine): C*airns, Australia, Ottawa, Canada, Iceland*
            2. Planning for 2022 conference is underway and going well
                a. Assuming that the association may take a loss this year given that it is difficult to plan for attendance
                b. There will also be a mini-conference online that will not run simultaneous to the in-person meeting
        ii. Question for students
            1. Budgeted for minimum of $6,000 for student support (may be able to do more depending on attendance)
            2. Do you think it would be most effective to give a larger amount for fewer students or a smaller amount for more students?
            3. Conference fees will be in the range of $250
                a. Typically 100-150 students attend the conference each year
            4. Registration closes in April
            5. The registration cost estimate will be posted
            6. Kindra would like to see the number of scholarships cost at least the registration
            7. If we set it at $250, we can award 24 scholarships
            8. Criteria
                a. If students have access to additional fees through their professor or institution should be taken into consideration
                b. 2-3 different levels of scholarships - students with no versus limited versus full departmental support

           c. Estimated travel costs for them and the estimated institutional support should be considered for award amount

         9. Becky was hearing that more scholarships at smaller amounts would be preferable

        10. Kindra also raised a point about making it very explicit that students should only apply for funding if they are confident in their plan to attend the in-person conference and to be clear about the capped potential scholarship value

  b. Publications committee

        1. The publications team is planning on hosting a technical workshop at the conference focused on developing an SNR book series (brainstorming session)

        2. Focus on establishing publication hubs of groups of members on different continents:

           a. European chapter

           b. African chapter

        3. Had difficulty attending some of the meetings because they are held in Eastern European time

  c. Communications team

        1. Michala is on the communications team and considered a position to run the social media accounts and has since declined, due to a variety of factors.

        2. Michala found that the communications team is a little silent and has a difficult approval process for social media postings

        3. Hopefully the team will pick up meetings in the new year

        4. Michala suggested contacting Lee Cerveny and Jessica Hill about seeking a Social Media Manager for IASNR.

        5. Hannah suggested covering the cost of membership and conference registration if a student is willing to help out.

        6. Becky said that IASNR would cover membership and conference registration for the Social Media Manager position.

  d. Professional Development committee

        1. Haven't received all PD communication because of new academic email

        2. The PD committee has separated into 3 working groups: mentorship, webinars, and membership directory.

        3. Webinars and membership directory have new outcomes.

3. Revised SAC Procedural Statement (original and revised attached) (20 min)

  a. Aim to clarify what the SAC is and what it does

     i. Outdated procedural statement from 2013 on the student website

        ii.   Kindra and Susie saw a need to update this because there was misalignment in the statement and what the SAC had been doing

        iii.   In particular, there was a nod to student chapters which we currently are not managing and do not have the capacity to do so at this moment

        iv.   Had a discussion with Executive Committee and Council in Feb about what all the committee roles and tasks are for 2021 and wanted to make sure that the SAC procedural statement aligned with the revised committee tasks

        v.   There are things in the current SAC statement that are not happening: professional dinner and coffee with keynote
   1. There are potential for workshops to happen, but believe that the call for this is closing soon

        vi.   At the time the previous SAC procedural statement was developed, it seemed like there was a larger SAC group working on various events for the conference. We thought it would be more helpful to have student members serving on the committees within in IASNR rather than on subcommittees within the SAC

        vii. Plan is to send it to Becky et al. for revisions,but would like to open it up for feedback from SAC beforehand by Wed. Nov 17th

4. Student engagement activities during the year (30 min)
   a. Openned discussion at September SAC mtg. (book club, writing time) - however no feedback in Slack
   b. Workshopping ideas for a survey to student members about what kind of events we could host during the year.
   c. https://jamboard.google.com/d/1J4BBXdOaDVOdbF162DvyPPwcV4ILgJ9cDgyiKuJOze4/viewer?f=0
   d. How to use jamboard
   e. Workshopped the jamboard page
   f. Discussed our jamboard content. Members shared what they put, feedback on others content, etc.
   g. Will post jamboard on Slack channel for student feedback until Wednesday, November 17th
   h. Dana and Kindra will review content and make a draft survey for students to review on the Slack channel

5. Other IASNR Business Updates (IASNR Conference scholarship value, IASNR membership directory, etc.) (10 min)
   a. Call for fund proposals across committees: we submitted a proposal on supporting international student travel to attend conferences
   b. We added a stipulation that this could be spread across two years because we don't want this to be seen as an opportunity for US students, but also other students hoping to attend the US conference in 2023

        c. Other business is whether we want to have an SAC meeting time that is standard
            i.   Continue with the WhenisGood poll!
6. Good of the Order Announcements (5 min)

ACTION ITEMS:
- Kindra to ask Becky to have notification of scholarship occur before registration
- Dana to post jamboard to slack
- Dana to add SAC procedural statement to slack
- Planning for January SAC meeting: Review feedback from student survey and begin planning annual conference events