Meeting Notes: SAC

Date: 3/9/2020, 12:00-1:30 pm PST

**Attendees:** Kindra De’Arman, Michala Hendrik, Elizabeth Golebie, Asif Siddiqui, Leah Jones, Dana Johnson

**Absent:** Becky Schewe, Susie Sidder, Benjamin Leitschuh, Brooke McWherter, Haisu Huang, Colby Parkinson

**Agenda Item 1: IASNR Updates / Continuing Business**

* Elections are coming up! (Deadline: March 15)
	+ To be considered for student representative, you need to be nominated by someone else
	+ Nominations get sent to Jessica (info@iasnr.org)
	+ Question about nominations: *do you need to be a student for the full duration of service?*
		- You do need to be (or expect to be) a student for the full duration of service (i.e., two years: one year elect, one year representative)
		- If someone nominates you, you do not need to accept the nomination
* [Student paper competition](https://www4.iasnr.org/wp-content/uploads/2021/01/NEW-Final-Draft-JAN-14-2021-Student-Paper-Awards-Announcement-Jones.pdf) (Deadline: May 28)
	+ Three awards
		- Undergraduate paper award ($100)
		- Master’s paper award ($200)
		- PhD paper award ($300)
	+ *Please note that if you are working on a joint MS and PhD degree, you should be able to submit a paper for the MS award (just be clear about this in your submission)*
	+ **Dr. Jones,** **mountain@utk.edu**has typically evaluated paper submissions
		- Susie and Kindra have been engaged in conversations about opening up the selection process
	+ Details have been forwarded by email and also are posted on the IASNR website
* Membership
	+ You will need to be registered as a member to attend the conference
	+ There will also be a conference fee for this year’s conference
	+ If you have concerns about fees, contact Jessica (info@iasnr.org)

**Agenda Item 2: Slack Content**

Ongoing conversation about developing a slack channel for a more streamlined way of having asynchronous conversation

* Current channels: Student forum and Quiz Bowl
* Updated link: <https://iasnrsac.slack.com/join/shared_invite/zt-msfnif82-lOiR1c88MVc1sxRgaa4XyA#/shared-invite/email>
* Responses from SAC
	+ Generally positive responses
	+ Important to remind people to check the Slack channels so folks do not miss updates
* Kindra shared some webinars from the professional development committee on slack. The committee is looking for feedback on these resources
* Kindra also shared a request from Michala (and the communications committee) on the general channel that they are asking for feedback on
	+ IASNR has traditionally focused on the conference as the main “traffic” for the organization. The executive committee (among other committees) are seeking ways to expand participation year round
	+ Communications subcommittee is seeking feedback on how to recruit new (and younger) members
		- See this post: <https://twitter.com/info_iasnr/status/1363917275070365702?s=20>

**Agenda Item 3: IASNR Committee Structure**

The new executive committee members (who serve for three years) are in constant rotation with the beginning of the cycle landing on January 1st

* + - This is different from the student representative cycle (which aligns yearly with the conference)
	+ The executive committee is aiming for a student to serve on every committee in IASNR
		- Please consider or encourage other student members to consider participating in committees
	+ Committees
		- Ethics
		- DEI
		- Professional development
		- Conference support
		- Membership
		- Communication
		- Awards (to collate soon)
	+ Can expect an outreach email over the IASNR listserv to gauge interest in different committees. This note should include more details about each committee and will request information from those interested in participating

**Agenda Item 4: Planning for SAC related events for IASNR conference**

* *Dates of conference: June 20th-24th*
* Goals for today’s discussion around SAC hosted events
	+ Decide whether we want these events to be synchronous or asynchronous
	+ Create working groups for each of these events
* Student forum
	+ Last year student forum was synchronous and there was a great turn out
	+ This a great opportunity to introduce students to the organization and opportunities available to them as members
	+ Preferences for asynchronous vs. synchronous?
		- Will be using Whova as the main platform for the conference
		- Asynchronous could be nice to encourage increased participation across time zones, but requires more prep ahead of time and less interaction
		- It may make sense to host a synchronous student forum that aligns with North America time zone and another synchronous forum that covers more basic information for other time zones
	+ Preferences for timing?
		- May be best to hold the student forum on the first day of the conference
		- 3 hours for the student forum
	+ Events of interest during student forum
		- CV exchange
		- Whova networking tutorial
			* “Conference orientation”
		- “How to network at a conference”
		- Informal spaces built into the schedule for networking
* Quiz bowl
	+ Traditionally teams have been based on home institution, but the committee is open to other ways to form teams
	+ Asif has some experience hosting trivia nights over Zoom
		- In his experience questions were asked over Zoom
		- Also used Kahoot to facilitate Q&A
	+ Wusu also has a few positive experiences with trivia apps ([Kahoot](https://kahoot.com/schools-u/) and [Mentimeter](https://www.mentimeter.com/))
	+ There could be a space in the Whova app for people to find teammates
		- Does a student need to be part of a team to participate in quiz bowl?
	+ Suggested format
		- Host over Zoom and teams could be put in breakout rooms while answering questions
* Timing for events
	+ Will be important to be considerate of multiple time zones of attendees
		- Anticipated attendance: 160 North America time zones, 20 Australia/East Asia time zone, 20 in European time zones
	+ Student forum: first day of conference
	+ Happy hour: middle of conference (e.g., Wednesday)
	+ Quiz bowl: middle of conference (e.g., Wednesday) or end of week
* Volunteers for planning committees (email Kindra or Susie if you would like to volunteer or know of others who would like to volunteer)
	+ Michala and Dana volunteered
* Ideas for conference
	+ Scheduling informal spaces for informal conversation and networking (i.e., happy hours)
		- Scheduling student-specific and all member happy hours. Could include breakout rooms so smaller groups could chat among the larger gathering
			* Last year the happy hour lasted 1.5 hours (included games and informal conversation)
		- Timing: during the middle of the week

**Action items:**

* **Kindra to ask Jessica to send a reminder about student paper awards**
* **All to enter slack channel and explore**
* **All to provide feedback on the resources shared in Slack from professional development committee**
* **Kindra to inquire with Jesse Abrams about time zones that students will be attending from**